

Rep/Senior Practice Booking Procedures

The following are the 2009 guidelines for booking practice time during the season.

(This only applies for Skinned Fields. All All-weather fields are not part of this process. They are to be managed by the traditional "First come, First served" approach.

Booking Process:

Call or email Rick Bridges (604-942-9499 or richard.bridges@telus.net) at least 3 days prior to your practice day. Leave a message or note.

I will respond back to your request via email with confirmation of a field and time.

In your request supply the date or range dates you are looking for practice time and the time or range of times for that practice.

Also note any special requests (e.g. need to be under the lights, can't be at Terry Fox because my girls keep hitting over the fence etc...)

Number of Practices that can be book:

All REP & Senior Team Coaches can book 3 practice times over a 2 week period. But no more than 2 practices in any ONE week.

Each week Starts on Sunday and ends on Saturday. This is a rolling 2 week window.

Example of Rolling Window Concept:

Coach calls Wednesday April 5th to book 3 practices. 1 practice for Saturday April 8th, 1 practice for Wednesday April 12th (2 practice maximum for week 1) and 1 practice for Tuesday April 18th.

Coach calls back Wednesday April 13th to book another 3 practices. 1 practice for Saturday April 22rd (2 practice maximum for week 2) and 2 practices in week 3 Tuesday April 25th and Saturday April 29th (2 practice maximum for week 3)

Reasons for Implementation of Booking Process:

- 1.) Facts and Data are needed to put together our 2009 Field Allocation requests to the City as we move to a "per hour" payment model
- 2.) Booking process and rolling window concept guarantees organized REP and senior teams will have practice times.
- 3.) We need to prove to the City and other associations we are utilizing our contracted fields effectively
- 4.) Eliminate conflicts with other associations using the fields under our contracts

Please ensure that you **DO NOT** book practice times unless you are serious about using that time. We are coming under increasing scrutiny on our effective use of fields allocated to this association.